



MONTHLY SAFETY BRIEF: Lone Worker Policy

Happy and SAFE New Year to all! In 2016, we focused our safety briefs on common safety issues that were a part of our day to day work as EHS Consultants. These topics included such things as personal protective equipment (PPE), slips and falls, driving safety, office safety, common causes of accidents and many other general safety topics. In 2017, we are going to focus on individual policies that are in our company Safety and Health Manual. As a reminder, a hardcopy of our Safety and Health Manual is located at the front desk and the electronic version is in the Operations drive.

To kick off the year, we are going to highlight our shortest, but one of the most important safety policies – the Lone Worker Policy:

7.23 LONE WORKER POLICY

Lone Workers are defined as those on jobsites with no other client representatives or associated contractors/subcontractors working with them and in locations considered remote where if there is an incident, immediate response would not be likely. In these situations, the Project Manager shall develop contact procedures and frequencies appropriate for the situation.

Typically, phone contact during/after the shift will be the main mechanism to ensure the lone worker is safe. Each Hygieneering employee is provided a cellular phone and is required to follow the safety programs of our client's facilities.

For most of our jobs, this is not an issue. We are working at client locations, typically sign in and out under their control system or are working directly with other contractors or client representatives. This policy is put in place specifically for the situations when we are a 'lone worker' in a location that there is nobody else around to assist. For example, someone conducting a Phase I ESA walking through a farm field to inspect the area for suspect environmental conditions. Or how about if someone is doing an ACM inspection at an abandoned residential building? In these cases, pre-arranged contact with the Project Manager should be arranged to ensure our worker left the jobsite at a designated time without incident.

If you ever find yourself in a situation where you are a lone worker in a remote environment, you need to contact your Project Manager and set up appropriate contact arrangements. It is the Project Managers duty to ensure contact is made at the appropriate time and if not, take a reasonable response action. The response actions will depend on the circumstances and level of concern, but may include sending a local authority to assist.



Lone Worker Policy Safety Quiz

1. The lone worker policy only applies if the Project Manager sets up communication prior to the project.
 True
 False

2. If you are a lone worker on a jobsite, texting your PM when you have completed your work and are off site within the designated time frame set up is an example of a communication that is compliant with this policy?
 True
 False

3. Which of these would likely be characterized as a lone worker situation?
 - a. Working as a PM on a school abatement project.
 - b. Conducting an asbestos inspection in an occupied office building.
 - c. Conducting lab hood assessments on your own in a chemistry building that is vacant for winter break.
 - d. Conducting IH monitoring at an industrial facility.

SCORE: PASS / FAIL

Employee Signature

Supervisor Signature

Date